

16th June 2017



Highfield Leadership Academy

Highfield Road, Blackpool
Lancashire, FY4 3JZ
Tel: (01253) 310925
Fax: (01253) 310929
Email: admin@highfield.tetrust.org

Principal: Mrs L Norris
BSc (Hons), NPQH

Dear Parent/Carer,

Year 11 Reduced Timetable

As from Monday 19th June our Year 11 pupils will be following a reduced timetable.

The final two GCSE exams take place on:
Wednesday 21st June – Dance (Written Paper)
Monday 26th June - Design & Technology

All pupils who have finished their exams are expected to attend the academy from Monday 19th June to Thursday 29th June from 10:50am to 12:20pm. Pupils will be provided with a timetable which includes CV and Job application workshops as well interview techniques and Life Skills Maths such as opening and managing bank accounts.

All pupils are expected to attend each day.

On Friday 30th June pupils will be given the opportunity to come in and collect their leavers' pack which includes Prom tickets (if attending), exam results day information and any other items ordered through the academy.

A copy of the timetable will available on the Academy website.

Thank you for your continued support, it has been a pleasure working with you. Please do not hesitate to contact me if you have any issues you want to discuss.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'J. Kerr', written in a cursive style.

Mr J Kerr
Head of Year 11



Year 11 Post-Exam Timetable June 19th – 23rd 2017

	Monday 19th June	Tuesday 20th June	Wednesday 21st June	Thursday 22nd June	Friday 23rd June
Activity	Rewards Assembly	CV Writing	Careers convention	HLA Life Maths	Sporting day
When	10:50-12:20	10:50-12:20	10:50-12:20	10:50-12:20	10:50-12:20

Year 11 Post-Exam Timetable June 26th – 30th 2017

	Monday 26th June	Tuesday 27th June	Wednesday 28th June	Thursday 29th June	Friday 30th June
Provider/Teacher	CV Writing and Job application support day	Sports Day	Blackpool Pleasure beach	Leavers assembly	Leavers pack pick up
When	10:50-12:20	10:50-12:20	10:50-12:20	10:50-12:20	09:30-15:30
					Only have to pick up Prom tickets from reception.